

LEMON TOWNSHIP AND TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

January 2, 2020
Meeting Minutes

Officers & others present: Veto Barziloski, Jr., Ed Hetzel, Dave Smith, Don Wilson, Doug Smith, P.E. Consultant, Bill Lawrence, WGL, Steve Rowe, LDG, Rebecca Kilmer, secretary

Public Sign-in sheet on file

6:15 P.M. Barziloski opened tonight's meeting with the pledge to the Flag

Re-organization of the Authority for 2020 - Hetzel motioned to retain all Board positions as status quo; Smith seconded, all agreed, and the motion carried.

Previous meeting minutes were reviewed. Wilson motioned to approve the December minutes as recorded, Smith seconded, the motion carried.

The General and Design bank accounts were reviewed. Hetzel motioned to approve December's financial statements for both the General and Design accounts, Wilson seconded, the motion carried.

A list of invoices was reviewed. Smith motioned to approve payment of invoices for the Scranton Times, D3 Web Design and DMS. The (2) WGL invoices will be held as Lawrence indicated their willingness to wait. Wilson seconded and the motion carried.

At this time many questions were posed to the Board and the attending engineers. Residents were mostly prompted by the Sewer Easement form that was recently sent out to all Lake Carey residents but, the questions varied with lively and productive conversation among all. This lengthy session seemed to be beneficial to everyone.

The Chairman moved to the issue of interim financing. Kilmer provided two proposals from two local banks as requested. A third bank did not respond. The Board reviewed, compared and discussed the terms. Smith motioned to accept PS Bank as the lending agency for the \$2.5 million line of credit subject to approval of their final proposal, Wilson seconded, and the motion carried with all in agreement.

Kilmer brought up the task of signing and notarizing all 390 Sewer Easements before recording at the courthouse. Barziloski and Keefe are eligible to sign and will share the responsibility. With Keefe's absence, Barziloski offered to contact him for approval.

Steve with LDG spoke of the last Pennvest conference call and points that were mentioned. Greg Coleman was on the call in his place. Steve wanted to verify the construction timeline, how long bids could be held once received and restated the Pennvest loan closing date.

As all business topics, comments and questions concluded, Barziloski asked for further comments or questions and with none, Smith motioned to adjourn, Wilson seconded, and the motion carried with all in agreement. Barziloski commended everyone on a very productive and beneficial meeting between the Board and the residents.

Rebecca G. Kilmer, secretary

Date