

LEMON TOWNSHIP AND TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

February 20, 2020
(Re-scheduled from February 6th, 2020)
Meeting Minutes

Officers & others present: Veto Barziloski, Jr., John Keefe, Dave Smith, Don Wilson, Doug Smith, P.E. Consultant, Bill Lawrence, WGL, Steve Rowe P.E. & Greg Cummings, P.E., LDG, Rebecca Kilmer, secretary

Public Sign-in sheet on file

6:00 P.M. Barziloski opened tonight's meeting with the pledge to the Flag

At the beginning of tonight's meeting, Keefe commented that the February 13th Informational meeting was very productive and informative with many residents in attendance taking part in the open discussion.

Previous meeting minutes were reviewed. Wilson motioned to approve the January minutes as recorded, Smith seconded, the motion carried. Keefe abstained due to his absence at the January meeting.

The General and Design bank accounts were reviewed. Keefe motioned to approve January's financial statements for both the General and Design accounts, Wilson seconded, the motion carried.

A list of invoices was reviewed. Keefe motioned to approve payment of all invoices except Stevens & Lee until the need for this added Bond Counsel expense is necessary. Wilson seconded, and the motion carried. Kilmer will question Pennvest regarding the D&E loan of \$628,400 being rolled into the Construction loan or maintaining this loan as a separate loan to be paid within the 5-year term designated in the D&E loan application.

The Board reviewed the Proposed 2020 Budget for the LTTTJMSA. It was agreed that the Bond Counsel amount should be revised to \$9000 in case Pennvest requires the D&E loan to be rolled into the Construction loan and DCED proceedings would be necessary. Keefe motioned to approve the 2020 budget with a proposed income (mostly Pennvest loan/grant) \$7,036,000 and proposed expenses of \$6,981,800. Smith seconded the Proposed 2020 budget, all approved and the motion carried.

The PS Bank terms proposed for \$2.5 million line of credit was reviewed. Following some discussion, the Board requested a better estimate of closing fees. Kilmer will reach out to Mr. Mellas for better clarification to be ready for the Authority's March 5th meeting.

Greg Cummings with Larson Design Group began his presentation of the Memo provided to the Board for the Construction phase of the Project; he showed a budget that will be used

once the Project has begun; fees for Construction Administration and Inspection was discussed at length. Various issues were discussed, among them, Keefe questioned if an engineer would attend the meetings once construction started; Barziloski asked if their Contract would have "not to exceed" language. It was agreed by the Board that the contractual matter should be further discussed in an executive session. At this time Barziloski asked if there were comments or questions from the floor so that the public did not have to wait until the Board returned from executive session.

Baker, with the WC Examiner asked what the present timetable is for the Project. Steve Rowe replied that mid-March should be the beginning of the Project with the bid phase.

Dave Brown, a Lake Carey resident had comments and questions which led to an extensive and informative discussion between the Board, engineers and the public.

At the close of public comment, Keefe motioned for the Board to go into executive session. Smith seconded; motion carried, and the public left the meeting.

Upon return from executive session at 8:10 pm, there was no further business to discuss. Keefe moved to adjourn, Smith seconded, and the motion carried with all in agreement.

Rebecca G. Kilmer, secretary

Date