

LEMON TOWNSHIP AND TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

May 14th, 2020
Meeting Minutes

THIS MEETING WAS UNDER THE COVID 19 GUIDELINES WITH A LIMIT OF 10 PEOPLE ALLOWED IN THE ROOM. ZOOM ACCESS WAS AVAILABLE TO THE PUBLIC AND ANYONE WHO WISHED TO ATTEND THE MEETING VIA THIS METHOD

Officers & others present: Veto Barziloski, Jr., John Keefe, Dave Smith, Doug Smith, P.E. Consultant, Bill Lawrence, WGL (via Zoom), Steve Rowe P.E. & Greg Cummings P.E LDG, Rebecca Kilmer, secretary

Public Sign-in sheet on file

6:00 P.M. Barziloski opened tonight's meeting with the pledge to the Flag.

Previous meeting minutes were reviewed. Keefe motioned to approve the March minutes as recorded, Smith seconded, the motion carried.

The General and Design bank accounts were reviewed. Keefe motioned to approve March and April financial statements for both the General and Design accounts, Smith seconded, the motion carried.

A list of invoices from two months was reviewed. Smith motioned to approve and pay D3 Web, Staples (2), Selective Insurance, Wyoming Weekly Group (2), Endless Programming Solutions, and Amazon, DEP will be held until the due date of August 1st, Keefe seconded, the motion carried with all in agreement.

Smith motioned to approve, but hold DMS, WGL and John Clary, Jr. until funds are available, Keefe seconded, the motion carried.

P S Banking had finalized the Line of Credit Closing Index and agreement terms for the Board's review and subsequent approval. In discussion, it was noted that the original terms differed from the recent terms. Bill was requested to talk with the PS Bank Attorney Mangan to clarify the reason for these changes and Veto would reach out to Mark Mellas with questions. No decision was made at this time for the Line of credit.

Steve Rowe with Larson Design Group spoke briefly regarding the Bid Opening process that will take place on May 28th at 5:00 P.M. at the Tunkhannock Township building.

Doug Smith then opened the discussion regarding easements on private roads and possible easements that a property would need from an adjacent property for their lateral. This issue will be on-going as further research is completed.

At this time Barziloski opened the floor to the public or anyone with questions or comments. Bob Brier, speaking from the Zoom platform thanked the Board for their hard

work and effort in completing this Project. With no other comment or question, Barziloski moved to go into executive session for discussion of multiple contractual issues, Keefe seconded, the motion carried. Public was removed from Zoom with Attorney Lawrence remaining.

Upon return to the meeting from executive session, Smith motioned to adjourn, Keefe seconded, motion carried; the meeting ended at 8:50 P.M.

Rebecca G. Kilmer, secretary

Date