

LEMON TOWNSHIP AND TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

January 7th, 2021
Meeting Minutes

Officers & others present: Veto Barziloski, Jr., John Keefe, Dave Smith, Doug Smith, P.E. Consultant, Bill Lawrence, WGL (via Conference call), Steve Rowe, LDG, Rebecca Kilmer, secretary

Public Sign-in sheet on file

6:00 P.M. Barziloski opened tonight's meeting with the pledge to the Flag.

Keefe motioned for Veto Barziloski to serve as Authority Chairman for 2021, Smith seconded, the motion carried. Smith motioned to retain all Authority positions for 2021 as the previous year, Keefe seconded, the motion was approved.

Previous meeting minutes were reviewed. Keefe motioned to approve the December minutes as recorded, Smith seconded, the motion carried.

December PSBT & PS Banking financial reports were reviewed. Smith motioned to approve December financial statements for both PSBT General and Design accounts & PS Banking Construction checking account and Line of Credit report, Barziloski seconded, the motion carried with all approving.

A list of December invoices was reviewed. Keefe motioned to approve and pay all presented invoices for a total of \$230,827.32, Smith seconded, and the motion carried with all in agreement.

Steve Rowe with LDG began his report with the issue of a Penelec Right-of-way for electrical connection for the WWTP site. Information regarding various options and locations for the pole was discussed. An easement would be required from American Asphalt.

The second issue is a request from a property owner on the west side of Shore Drive with a 30-acre parcel located past the end of the main line. Maps were provided for extending the main line further to provide service to this property. Doug and Steve felt it can be included in a planning module as an addition to the original Project. It will be further discussed.

Steve informed us that Harger will soon provide a road work schedule. Kilmer will upload this information onto the website once it has been distributed. Steve has received contractor submittals for grinder pumps and other material. GR Noto and Milnes has materials arriving onto the site.

Kilmer mentioned to the Board that payroll will be completed through the Authority for the new year rather than through Tunkhannock Township as previously provided. She is now

in the process of getting registered for federal & state agencies for withholding taxes and uploading the template into Quickbooks.

Dave Smith mentioned that there should be a verification process regarding the pumping and filling of old septic tanks. Question of inspection by Bureau Veritas inspector, Ty Dodge. This discussion will continue as more information is available.

No request from the floor for lack of public. Barziloski asked if there were further discussion points, with no response.

Smith motioned to adjourn at 7:10, Keefe seconded, the motion was approved.

Rebecca G. Kilmer, secretary

Date