

LEMON TOWNSHIP AND TUNKHANNOCK TOWNSHIP  
JOINT MUNICIPAL SEWER AUTHORITY

February 4<sup>th</sup>, 2021  
Meeting Minutes

Officers & others present: John Keefe, Samantha Hoover, Ed Hetzel (via Conference call), Doug Smith, P.E. Consultant, Bill Lawrence, WGL (via Conference call), Steve Rowe, LDG, Rebecca Kilmer, secretary

Public Sign-in sheet on file

6:00 P.M. Keefe opened tonight's meeting with the pledge to the Flag.

Previous meeting minutes were reviewed. Keefe motioned to approve the January minutes as recorded, there was no seconded motion since Hoover and Hetzel were not present at January's meeting. Motion to approve minutes is tabled until March's meeting.

December PSBT & PS Banking financial reports were reviewed. Hetzel motioned to approve January financial statements for both PSBT General and Design accounts & PS Banking Construction checking account and Line of Credit report, Hoover seconded, the motion carried with all in agreement.

A list of invoices was reviewed. Keefe motioned to approve and pay all presented invoices for a total of \$144,304.64 Hetzel seconded, and the motion carried with all in agreement.

The issue of Milnes Change order was discussed at length. The possible need for the Change order is indicated in their original contract in the situation of adverse winter weather conditions. There was extensive discussion and opposition to adding the Change order to the original contract before work was deemed necessary. It was suggested to appoint a go-to person on the Board to be notified regarding unexpected winter work that would tap into the Change order funds if it should be approved.

Keefe motioned to approve a \$30,000 fund for future change orders for winter conditions subject to the Authority's approval, Hoover seconded all in favor, the motion passed.

Steve spoke on the proposed Penelec ROW maps that will be submitted to Penelec providing power to the WWTP. Once an official letter of information is drafted, the property owner will be approached with a request to grant this easement to the Authority for the purpose of providing power to the WWTP.

Decision regarding Union Chapel Drive connections was asked from Kilmer. It is still an issue regarding distance & feasibility of running the line to 1 and 3 Union Chapel Drive. The consensus was that they should connect to the system since they are in the Service area.

The Board was informed that a Marina Drive property uses a port a john for weekend use of his cabin. This property owner has also installed an incinerator toilet. Is this allowed?

Bill indicates the ordinance does not allow this and the Regulations will address this specific issue when they are drafted.

Resident from 235 Shore spoke to the Board regarding connection on the Design to his barn. Steve can remove this from the design. A reserve tap could be considered for this situation if he desires.

Various questions—two campers hooking to 1 Grinder pump allowed; situation of an apartment over a garage, the charge will be according to EDUs rather than single homes. All types of situations will be addressed when Regulations are drafted and adopted.

Robic's new plan for development was reviewed with a few concerns. The bulk of the property is out of the service area and much of the land is in wetlands. Kilmer will again suggest he contact the Planning office.

Steve presented 4 items of information for discussion: *Attached Project Meeting Minutes*

1-WWTP siding & louver colors need to be decided.

2-Meeting with Harger, Doug & Steve looked over the schedule for the lines, sent an update on some moved flag placements on Indian Spring Road; they will be off next week because of weather; Keefe questioned where their storage site is, Aldovin Dairy? Steve will confirm.

3-Milnes will also be off next week because of weather, they have piping in, rebar will be delivered tomorrow, a well is drilled, job trailer is on site, electric will be hooked up with generator until power is provided; the well will be tested also.

4-There may be other potential change orders; GR Noto and Milnes may have change orders because of materials cost increase due to covid, unforeseen increase, Doug suggested a comparison of original cost to a proposed increased cost should be provided by Contractors.

(Steve's list of issues is attached to these minutes)

Keefe asked for further comments or questions and with no response, Hoover motioned to adjourn at 8:40 Hetzel seconded, the motion approved with all in agreement.

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Rebecca G. Kilmer, secretary

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Date

## **Project Meeting Minutes:**

### **Lemon Township & Tunkhannock Township Joint Municipal Sewer Authority**

#### **Contract 1A - Wastewater Treatment Plant**

**Date: February 4<sup>th</sup>, 2021**

**Time: 2:00 pm to 3:00 pm**

#### **Roster:**

Earnie Ridall – Superintendent; Milnes Construction

Andrew Pickett – Project Manager; Milnes Construction

Bob Harvey – Project Manager; Milnes Construction

Steve Rowe – Project Engineer; Larson Design Group

Kurt Kvasny – Resident Project Representative; Larson Design Group

Doug Smith – Authority Consulting Engineer; DMS Engineering & Surveying

#### **Issues discussed:**

- Work done to this point:
  - Well has been drilled
  - Have installed piping under mat for Building 300.
  - No concrete has been poured yet.
  - Rebar for Building 300 will be delivered on 2/05/21.
  - 1.5-2 weeks out for rebar for Building 100.
- Schedule:
  - Milnes will not be on-site next week, 2/08-12, due to cold weather.
  - Generator should be delivered to site on 2/05 – hookup to job trailers by early next week?
  - Will test well pump when generator is operational.
- Other points of discussion:
  - Discussing outstanding submittals
  - Reiterated that LDG owes Milnes answers on Screen inverts.
  - Anticipated Orbal submittal date: 2/12
  - Anticipated Clarifier submittal date: 2/19
  - Discussed Centrifugal Pumps. Sounds like Goulds may meet spec, since original specified model is no longer produced.
  - Discussed Penelec easements.