

LEMON TOWNSHIP AND TUNKHANNOCK TOWNSHIP  
JOINT MUNICIPAL SEWER AUTHORITY

April 1<sup>st</sup>, 2021  
Meeting Minutes

Officers & others present: Veto Barziloski, Jr., John Keefe, Samantha Hoover, Ed Hetzel (via Conference call), Doug Smith, P.E. Consultant, Bill Lawrence, WGL (via Conference call), Steve Rowe, LDG, Rebecca Kilmer, secretary

Public Sign-in sheet on file

6:00 P.M. Barziloski opened tonight's meeting with the pledge to the Flag.

As an invited guest speaker for tonight's meeting, Ty Dodge, Inspector for Bureau Veritas spoke to the Board and public regarding inspection procedures for homeowners' plumbing & electrical connection to the house. Homeowners are responsible for hiring a contractor for this work, once it is completed, it will be inspected by Bureau Veritas and a certificate of compliance will be provided for both the homeowner and the Authority. Doug indicated that prior to the Contractors' work, a Connection Permit application will be completed by homeowners. A Connection Permit will be issued with guidance, expectations, and detailed spec sheet for the contractors to follow before inspection. Ty suggested the Contractor's license number should be a part of the Connection Permit application, as well. All contractors will be provided with a Spec sheet for compliance with the Connection Permit. As all questions and comments ended, the Board thanked Ty for coming to the meeting with this information and he left.

Discussion turned to a resident that needs to set the grinder pump deeper to serve his basement. It was suggested to add this notation to the Authority's website in case there are other homes with this situation. Basements with a toilet and/or sink would need their grinder pump set lower in the ground. Homeowners are responsible for notifying the Authority if this is a need.

The meeting then continued with regular business. The Board reviewed minutes from March 4<sup>th</sup> and March 24<sup>th</sup> Special meeting. Keefe moved to approve minutes for both March 4<sup>th</sup> and 24<sup>th</sup> minutes, Barziloski seconded, all agreed the motion carried.

Financial statements from all bank accounts were reviewed. With no questions or comments, Barziloski motioned to approve financial statements, Hoover seconded, all agreed, and the motion carried.

A list of invoices was provided to the Board. Keefe motioned to approve payment of all listed invoices, Hoover seconded, all agreed, the motion carried.

Steve addressed Change Order #3 for Contract 1A, the Board felt there should be some changes to the specs and other issues. Steve agreed to further speak with the Contractor. Keefe motioned to approve Change Order #3 pending approval by the pump manufacturer and LDG, Barziloski seconded, all approved, the motion carried.

Kilmer questioned what the deadline is for refunding purchased reserve taps and purchasing reserve taps with the 10-year option of no monthly fee. The Board established that the deadline for refunds or purchase of reserve taps that carry no monthly fee for a (10) ten-year period is on or about June 3<sup>rd</sup>, 2021. After ten years, the reserve taps that have not been connected will incur a monthly fee. **All reserve taps purchased after June 3<sup>rd</sup> will be charged an installation fee and carry a monthly charge to hold capacity at the treatment plant.** *This information will be included in the Rules & Regulations once adopted on or about June 3<sup>rd</sup>, 2021.*

Steve continued with his update on the progress of work. Grinder pumps are being installed on Indian Spring Road and he detailed some aspects of the Treatment plant work.

With no questions or comments, Keefe moved to adjourn, Hoover seconded, all agreed, and the meeting adjourned at 8:40 P.M.

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Rebecca G. Kilmer, secretary

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Date