

LEMON TOWNSHIP AND TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

January 6th, 2022
Meeting Minutes

Officers & others present: Chairman Veto Barziloski, Jr., Samantha Hoover, Ed Hetzel, Doug Smith, P.E. Consultant, Steve Rowe, LDG, Bill Lawrence, WGL (via conference call), Rebecca Kilmer, secretary

Public Sign-in sheet on file

6:00 P.M. Chairman Barziloski opened tonight's meeting with the pledge to the Flag.

Re-organization for the new year was the first order of business. Hoover nominated Veto Barziloski, Jr. to serve as Sewer Board Chairman, Hetzel seconded & the motion carried. Hetzel nominated John Keefe to serve as Vice-Chairman of the Sewer Board, Barziloski seconded, and the motion carried.

Regarding the approval of December minutes, Barziloski commented that there was not a quorum of members to vote that attended December's meeting. Barziloski motioned to table approval of the December meeting minutes until next month, Hoover seconded, the motion carried.

Financial reports for all bank accounts were reviewed. Hetzel motioned to accept December financial reports for PSBT General & Design accounts and PS Bank Construction account, Hoover seconded, the motion carried.

A list of invoices was presented to the Board for approval to pay. Hetzel moved to pay all listed invoices, Barziloski seconded, all approved, the motion carried.

Steve explained the Memo from LDG regarding the signed Agreement between Contract 1A & 1B to share the cost of WWTP electric 50/50.

Dave Shaffer, Representative for Martz Technologies, LLC briefly presented his quote for equipment programing. Hetzel motioned to approve the proposal pending a corrected date change on the Contract that will be signed, Hoover seconded, the motion carried.

Payroll service will continue with Diana Patton who now works with Stone House Accounting at the increased rate of \$220 for monthly payroll and all quarterlies.

Regarding the Wastewater Operator position, Kilmer informed the Board that 3 resumes, letters of interest have been received. It was agreed that the position should be filled soon. Barziloski motioned to advertise for the position of Wastewater Operator for the WWTP with a required background check, Hetzel seconded, the motion carried.

Steve with LDG reported information from the Project site inspector on construction progress and reported completed work at the site. He briefly spoke on the tabled Change Order regarding Milnes' generator use at the beginning of the Project. At this point Earl Thomas with Milnes, elaborated on details regarding the Change order. Following an exchange of information between Mr. Thomas and the Board, Barziloski felt that the Change Order will be finally addressed at February's meeting.

Steve referred the Board to a map of Ferncliff Drive with a request from Harger Utility to make a change to the main line. Following some discussion, the Board felt there may be a problem getting an easement for this change. Steve will gather more information from Harger and talk to Dave Smith with his input in this matter.

Barziloski requested further comments or questions from the floor. At this time, there was no further discussion, Hoover motioned to adjourn, Barziloski seconded, and the meeting was adjourned at 6:55 PM.

Rebecca G. Kilmer, secretary

Date