

LEMON TOWNSHIP AND TUNKHANNOCK TOWNSHIP  
JOINT MUNICIPAL SEWER AUTHORITY

April 6th, 2023  
Meeting Minutes

Officers & others present: Vice Chairman John Keefe, Ed Hetzel, Dave Smith, Samantha Hoover (via conference call), Doug Smith, Bill Lawrence, WGL, Steve Rowe, LDG (via conference call), Rebecca Kilmer, secretary

Public Sign-in sheet on file

Vice Chairman Keefe opened tonight's meeting with the pledge to the Flag.

March minutes were briefly reviewed, Smith motioned to approve minutes as recorded, Hoover seconded, the motion carried.

Financial reports for all bank accounts were reviewed. Keefe motioned to accept March financial reports for PSBT General & Design accounts and PS Bank Construction account, Smith seconded, the motion carried.

A list of invoices was presented to the Board for approval to pay. Smith motioned to pay all listed invoices totaling \$102,558.30, Hoover seconded, the motion carried.

Steve with LDG on conference call began updating the Board with Harger's progress on site. Continued work on manholes is near completion, presently they have 2 drill crews and going forward will have 4-5 crews. They are prepping for line testing and the grinder pump testing will follow. Steve expects to have a revised schedule sometime next week which will be shared with the Board and added to the website. Dave Smith brought it to Steve's attention that the exposed valve on Hillbilly Village Road still needs to be addressed. Other valves also need checking. He also mentioned that Milnes should be notified to get the Plant ready to coordinate with grinder pump testing. DEP should be notified of the upcoming start-up as well. Steve speculated that 20-25 grinder pumps could be tested per day once the process begins.

Property issues for installing grinder pumps - 321/323 Shore, need an easement from neighboring property; 405 Shore has a severely leaning wall that Harger does not want to be liable for; 223 Shore had damage to wires to their existing system & incurred pumping and repair costs they feel Harger is responsible to reimburse.

Change orders were next on Steve's agenda and are as follows:

1A - #32 - Winterization costs - numbering differed from last month's Pay app, has been corrected and can be signed

1A - #33 - 30-day extension

1B - #24 - Bulbs changed which is an incurred cost to the Authority. Doug recommended to table this change order until he had more information.

1B - #25 – 30-Day Extension, changed numbering will change dollar amounts which Steve will edit.

2 - #12- Removal of a tank

Keefe motioned to table Contract 1B Change order #24 with a numbering change for Contract 1B #25, Hetzel seconded, the motion was approved with all in favor.

Keefe continued with a motion to approve Contract 1A Change orders #32 & #33, Hetzel seconded, the motion carried. Smith motioned to table Contract 2 Change order #12, Hetzel seconded the motion, carried with all in favor.

Kilmer questioned the Board regarding testing procedure with Microlab. It is not part of the Operator's agreement but, he offered to be responsible for testing arrangements & billing the Authority through his account set up with Microlab. On Doug's recommendation, the Authority will arrange testing and be invoiced directly from Microlab.

Keefe turned to questions and comments from the floor. Main issue was the connection process as explained on the website is not workable. Discussion continued until it was understood that the contractor doing the homeowner's work will complete connection, have service immediately and then the inspector will look at completed work. The main concern was that there would be no sewer service while waiting for the inspector.

Other issues discussed with the Board was billing and if there would be a discount for annual payment, regarding our list of contractors, it was asked if any would do directional drilling to connect a grinder pump to the house sewer. At the close of public comments Smith motioned to go into executive session to discuss possible litigation issues regarding two properties, Keefe seconded, motion carried. Keefe reminded the public that the open meeting will reconvene following the executive session.

At the close of executive session discussion, Smith motioned to move back to open meeting session, Hetzel seconded, the motion carried.

With no further business, Smith motioned to adjourn tonight's meeting at 7:45 pm, Hetzel seconded, the motion carried.

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Rebecca G. Kilmer, secretary

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Date

