

LEMON TOWNSHIP TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

December 7th, 2023
Meeting Minutes

Officers & others present: Chairman Veto Barziloski, Jr., John Keefe, Ed Hetzel, Dave Smith, Samantha Hoover, Doug Smith, Authority consulting engineer, Bill Lawrence, WGL, Steve Rowe, LDG, Shaun Fortney, Plant Operator, Rebecca Kilmer, secretary

Public Sign-in sheet on file

Barziloski opened tonight's meeting with the pledge to the Flag.

Keefe motioned to approve November minutes, Smith seconded, approved.

Barziloski opened the meeting with requests for comments & questions from the floor. Rob Vanness brought his complaints again to the Board regarding his stone that was removed by Harger while installing his grinder pump and the expense of replacing steps. Bill responded with his thoughts, some discussion between all.

Sue Kingston, 72 Shore brought pictures with disturbed ground that needs repair, she has been asking for this to be fixed since August. Steve responded that he would contact Harger regarding these issues & other properties that still need restoration. This would be best to be completed in the spring.

Mrs. Pasternak also spoke on her property restoration, all agreed it is best to complete in the spring.

Buckey Kelly at 144 Shore stated he has a water issue caused by HUC drilling his neighbor's line. HUC used his property, and the hole has created a water issue. Board will investigate further.

Financials were reviewed. Keefe motioned to approve financial reports for both October & November, Smith seconded, approved by all.

A list of invoices to pay was reviewed. Keefe motioned to pay all invoices, Barziloski seconded, motion carried.

Steve, LDG engineer, said that other the list of issues & completing Change Orders for DEP, there was no other information. The last of the Change Orders are at DEP awaiting approval and the PV Construction loan will begin closing procedure once Change orders are approved by DEP on the PV Portal.

Extensive discussion regarding Matt Vogel at 27 Siren regarding a crushed pipe & electrical problems caused while HUC installed his grinder pump.

Shaun began his report on the Plant at start up and status of the operation. Suggested to have the Flow meter checked. Extensive discussion between the Board, Steve, Shaun, and Doug regarding problems and solutions.

Doug continued discussion regarding the screener corrosion, Steve mentioned the surveyors will be out next week to begin their work. Doug suggested the Board must decide what to do about the corrosion on the screeners.

Some discussion regarding the issue of Shadowbrook requesting to truck waste to our Plant and begin 537 planning with DEP to include SR 6 leading to and including Shadowbrook to provide sewer service.

After the Board was informed on possible flushing connections failing due to snowplowing or other possible causes, Keefe motioned to change the most likely to fail flushing connections first and asap, Hetzel seconded, approved by all.

Kilmer requested to purchase monthly coupon books for customers. Hetzel motioned to buy coupon books for invoicing customers in 2024, Keefe seconded, motion carried.

Keefe motioned to accept quote from Numbers Made Easy to help with Quickbooks invoicing, Hetzel seconded, motion carried.

DMS Engineering presented Amendment 5 to his Pennvest Agreement to continue working on the PV Construction loan until it is finalized. Smith motioned to accept DMS Amendment 5, Hoover seconded, approved, and carried.

Keefe approved Kilmer Insurance quote for 2024 coverage of the WWTP & office, Hoover seconded, approved, and carried.

At the close of business, Smith motioned to adjourn the meeting, Keefe seconded, motion carried. Meeting adjourned at 8:25 pm.

Rebecca G. Kilmer, secretary

Date