

LEMON TOWNSHIP TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

June 6, 2024
Meeting Minutes

Officers & others present: Chairman Veto Barziloski, John Keefe, Ed Hetzel, Dave Smith, Samantha Hoover, Doug Smith, consultant, Bill Lawrence, Steve Rowe, LDG, Rebecca Kilmer, secretary

Public Sign-in sheet on file

Chairman Barziloski opened tonight's meeting with the pledge to the Flag.

Barziloski asked for public comments and/or questions from the floor.

- J. Balewski questioned why HUC was not responsible for his property disturbance, response was to evaluate it again;
- C. Switzer questioned why HUC did not repair the drilling that causes flooding to the lake access common area which prevents mowing and results in people using his property for lake access, Doug will look at it again;
- G. Pasternak questioned why an area along her house was not restored, Doug had talked to the contractor & Brad, it was agreed to be the responsibility of her contractor, Doug will take another look.

No further comments or questions from the floor.

Previous minutes were reviewed. Keefe motioned to approve May meeting minutes, Hetzel seconded, approved and passed.

Bank account financials were reviewed. Barziloski motioned to approve all bank account financials, Hetzel seconded, approved and passed.

Moved forward to the engineer's update until Kilmer could replace the correct list of bills to approve. Steve addressed various items, beginning with the back logged change orders waiting for DEP approval; mapping update was forwarded to Chas for more detailed mapping, reported on restoration work that Harger performed on Wednesday, June 5th, and Milnes returned and replaced the gear box as agreed at no charge to the Authority.

At this point, the Board returned to the current list of invoices to approve for payment. Keefe motioned to pay all invoices totaling \$36,447.82, Smith seconded, all approved and the motion carried.

LDG Amendment #15 was reviewed and discussed. Hetzel motioned to approve LDG Amendment #15, Keefe seconded, the motion carried.

A letter addressed to Larson Design Group was given to Steve regarding issues at the plant and the collection system.

Doug mentioned that Act 537 Planning for additional area including Shadowbrook and other businesses would need to begin. Minimal work has been done at this point and Shadowbrook has hired Milnes for their planning. Keefe voiced that it is not up to the Authority but, is a Township decision to begin the Act 537 planning.

A compiled list of HUC issues that became an expense to the Authority was reviewed. The consensus is that HUC should be held accountable for repair expenses incurred by the Authority. Doug was requested to draft a letter to HUC informing them of the list of expenses due to faulty installation and inadequate inspection by HUC and their subcontractors.

Connection late fee will remain 10% as designated in Regulation Section 402 unless customers are attempting on a regular basis to pay their connection fee in full.

Homeowner inquired about purchasing a tap and connection to a new home. The board agreed he would have to hire his own contractor and installation would be in accordance to regulations and Authority inspection.

MMQ and Hallock Shannon accounting were considered for completing the 2023 audit for the Authority. Hoover motioned to approve Hallock Shannon CPAs to complete the 2023 audit, Smith seconded, the motion carried.

July meeting falls on July 4th, Kilmer questioned an alternate date. Keefe motioned to move the July meeting to July 11th, the following week, Hetzel seconded, motion carried.

At the close of business, Keefe motioned to adjourn, Smith seconded, motion approved to close the meeting at 7:40 PM.

Rebecca G. Kilmer, secretary

Date