LEMON TOWNSHIP TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

February 6, 2025
Meeting Minutes

Officers & others present: Chairman Veto Barziloski, Jr., Dave Smith, Samantha Hoover, John Keefe, Doug Smith - Consultant, Shaun Fortney - Plant operator, and Bill Lawrence - Solicitor

Public Sign-in sheet on file

Chairman Veto Barziloski opened tonight's meeting with the pledge to the Flag.

Following a brief review of January 2, 2025 minutes, John Keefe made a motion to accept the minutes seconded by Dave Smith and all in favor.

Veto Barziloski asked for public comments and/or questions from the floor. No response as there were no citizens in attendance.

Financial reports for all accounts were reviewed. Veto Barziloski motioned to accept financial reports on all bank accounts, John Keefe seconded, the motion carried.

A list of invoices was reviewed for approval. Veto Barziloski motioned to pay all invoices in the amount of $23,653.19 seconded by David Smith and all in favor.

2025 Budget was reviewed by the board. Veto Barziloski made a motion to accept the 2025 budget seconded by John Keefe and all in favor.

Engineer's Report from Doug was shared and discussed with the Board. Working on design for stream crossing to Shadowbrook.

Email from Steve Rowe from LDG – feels the ionization odor beast would require a larger heater because of the constant air flow. Doug Smith said he would look into this further.

Supposed to get the grinder pumps installed for Pasternak and Kissell. Going to ask the drilling contractor for Shadowbrook for a price on the lateral lines installation. Discussion about having those done while work is being done at Shadowbrook to save resources.

Some change orders have been released from DEP.

Motion made to have Doug Smith and Bill Lawrence work on documents for Kissell and Pasternak properties; Chairman Veto Barziloski and John Keefe to sign made by Dave Smith seconded by Veto Barziloski and all in favor.

Sludge hauling agreement letter for Shadowbrook with price/gallon to hold for this year. John Keefe made a motion to sign the agreement and approve the calculation seconded by Veto Barziloski and all in favor.

Brief discussion regarding Shadowbrook, Kissell and Pasternak properties – Dave Smith was provided authorization to have price for next meeting for hookups.

Resignation – Discussion regarding Samantha's resignation from the board. Veto Barziloski made a motion resignation acceptance subject to negotiations regarding compensation seconded by Dave Smith. After the motion Samantha Hoover made an announcement of resignation from the board. John Keefe made a motion to accept the resignation seconded by Veto Barziloski.

John Keefe made a motion to go into Executive Session regarding filling the role of Secretary seconded by Veto Barziloski and all in favor. After the discussion closed, John Keefe made a motion to come out of executive session seconded by Dave Smith and all in favor.

Veto Barziloski made a motion to hire Samantha Hoover as the new Secretary based on working 11 hours per week seconded by John Keefe and all in favor.

Smith motioned to adjourn, John Keefe seconded, motion carried.

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Samantha Hoover, secretary	Date