

LEMON TOWNSHIP TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY

July 3, 2025
Meeting Minutes

Officers & others present: Vice-Chairman John Keefe, Dave Smith, Ed Hetzel, Richard Cruttenden, Samantha Hoover, Shaun Fortney.

Public Sign-in sheet – None in attendance

Vice-Chairman John Keefe opened tonight's meeting with the pledge to the Flag.

Following a brief review of the June 2025 minutes, Dave Smith made a motion to accept the minutes seconded by Ed Hetzel and all in favor.

John Keefe asked for public comments and/or questions from the floor. None in attendance.

Treasurer's report – Ed Hetzel made a motion to accept the treasurer's report seconded by Dave Smith and all in favor. John Keefe made a motion to pay the invoices seconded by Ed Hetzel and all in favor.

Engineer's report – board reviewed.

Shadowbrook term sheet – signed and approved.

LOC – pulling LOC of \$150,000.00 to cover expenses. Dave Smith made a motion to establish LOC with PS Bank for a period of 12 months seconded by Richard Cruttenden and all in favor.

Term Sheet Resolution – John Keefe read the resolution. Dave Smith motion made motion to accept the term sheet seconded by Ed Hetzel and all in favor.

Shaun Fortney – eliminating monthly fee from CoStream. Looking at another service provider. John Keefe made a motion to seconded by Dave Smith and all in favor once funds are available.

Getting ready to order materials for Shadowbrook – waiting to receive the funds from LOC.

Brief discussion on RAS pump issue.

Dave Smith made a motion to adjourn seconded by Ed Hetzel and all in favor.

Samantha Hoover, secretary

Date